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Mariela Álvarez is an Archivist, a Librarian and a Masters in Teaching at the University of La Salle, Bogotá-Colombia, Master in Document Management and Records Management of International University of Andalucía (Huelva, España), Master in Digital Documentation at the University Pompeu Fabra Barcelona-España, and Internal Auditor HSEQ Integrated Management Systems ISO 9001: 2000, ISO14001: 2004 and OHSAS 18001: 2007.

Experience in management information systems and documentation, especially in Records Management and Archives Administration, units and information services in archives, libraries, documentation centers and collections of documents

University professor at the "La Salle" University, creator of the first Archival Research Group at the La Salle University " Pensamiento Archivístico", recognized by the Department of Administrative Science, Technology and Innovation-COLCIENCIAS, Coordinator of First-Year Academic Specialist Archivist, National University of Asunción-Paraguay, member of the Colombian Association of Archivists, participator in more than 100 national and international conferences of Archives and Library Sciences, corresponding member of the Academy of History Department of Magdalena in 1994.

She was awarded in the 2005 edition Jorge Palacios Preciado in the file mode for the recognition of outstanding work activity nationally and internationally for contributions to research and teaching work

Among her publications, emphasizes the article "The electronic document: What characteristics should companies meet to face the 21st century", in the magazine Codice and the article "Project of university files organization" in the "Archivísticos III-RAU" Cordoba Argentina, 2004.